



PTFA AGM Minutes

Colwich Primary School, 14th SEPTEMBER 2026

Item	Minutes
1	<u>Persons present</u> – Grace Northwood, Liz Plimmer, Libby Clark, Joanna Duncan- Muller, Sarah Murray, Miss De Ste Croix, Sophie Careless , Rachel Piper, Sophie Patrick, Louise Patrick, Nicki Beards, Sarah Roberts.
2.	<u>Apologies</u> – None
3.	<u>Acceptance of previous minutes from AGM dated 04th SEPTEMBER 2025</u> – Accepted
4.	<u>Headteachers Annual Report – Miss De Ste Croix</u> 'Once again, it has been an extremely busy and successful year for the PTFA. They have worked incredibly hard to raise funds for the school, enhance the experiences we can offer our children and bring our school community together through a wide range of events and activities. Their dedication and commitment continue to make a significant difference to school life. It has been wonderful to see so many children and families joining us throughout the year for events such as the Glow Disco, Friendship Disco, Christmas Fair, Summer Fair, Movie and Munch evenings, Colour Run, Crazy Hair Day and the Mothers' and Fathers' Day sales. More recently, the PTFA have also increased their social media presence and engagement, helping to strengthen links between the school and the wider community, whilst also encouraging support from local businesses and parents. As always, these events create opportunities for families to come together and contribute to the warm, welcoming and family atmosphere that makes our school such a special place.



	Alongside fundraising events, the PTFA have made a tremendous contribution to enriching the opportunities available to our pupils. This year they generously funded the Christmas pantomime for the whole school, supported educational visits to the Thinktank for Years 4, 5 and 6, and a visit to the Wildlife Centre for Willow Class. They have also continued to support our children through thoughtful gestures such as providing leaving gifts for Year 6 pupils. These experiences and memories are so valuable and are greatly appreciated by both staff and families. One area that deserves particular recognition this year is the PTFA's commitment to our developing outdoor provision through the 'Roots to Grow' Forest School project. Members of the PTFA have invested a considerable amount of time researching potential contractors, meeting with them, exploring ideas and developing designs to help design an exciting outdoor learning space for our children. Their commitment has extended well beyond fundraising, with members giving their own time to help plant, maintain and water areas throughout the summer months. Their enthusiasm and determination to improve our school environment for current and future pupils has been fantastic, and we are extremely grateful for all they have done to help move this project forward. I continue to be amazed by what the PTFA achieve as a relatively small group of volunteers. Behind every event, fundraising initiative and project are hours of planning, organising and hard work. On behalf of the staff, governors and children, I would like to thank every member of the PTFA and all those who volunteer their time to support events throughout the year. Your efforts enrich school life, create lasting memories and provide opportunities that would not otherwise be possible. As we look ahead to another year, I very much look forward to continuing to work alongside the PTFA as we build on this year's successes and continue to create wonderful experiences for all our children. Miss De Ste Croix ' Headteacher <i>Thank you to Miss De Ste Croix for all of your hard work to support the PTFA and school as a whole.</i>
5.	<u>Treasurers Annual Report – Liz Plimmer -</u>



'TREASURER'S REPORT - Year Ending 31 August 2026

This year has been another great year of fundraising, and the table below shows all income, expenditure and profit from all fundraising activities and events undertaken in 2025-26.

FUNDRAISING EVENT	SUM of INCOME	SUM of EXPENDITURE	PROFIT
AUTUMN DISCO 2025 2026	£1,053.91	-£563.51	£490.40
CHRISTMAS FAIR 2025 2026	£899.50	-£361.72	£537.78
COLOURRUN 2025 2026	£1,885.26	-£513.24	£1,372.02
FATHERS DAY 2025 2026	£457.77	-£96.39	£361.38
FRIENDSHIP DISCO 2025 2026	£833.92	-£402.56	£431.36
MOTHERS DAY 2025 2026	£631.20	-£129.28	£501.92
MOVIE N MUNCH #1 2025 2026	£291.33	-£60.31	£231.02
MOVIE N MUNCH #2 2025 2026	£294.27	-£55.18	£239.09
SUMMER FAIR 2025 2026	£1,177.81	-£518.65	£659.16
SUMMER FAIR 2026 2027	£0.00	-£190.00	-£190.00
SUMMER PARTY 2024 2025	£0.00	-£52.54	-£52.54
WONKA BAR EVENT 2025 2026	£304.01	-£166.95	£137.06
Total	£7,828.98	-£3,110.33	£4,718.65

FUNDRAISING ACTIVITIES	SUM of INCOME	SUM of EXPENDITURE	PROFIT
CHRISTMAS GIFTS & CARDS 2025 2026	£159.61	£0.00	£159.61
LEAVER HOODIES 2025 2026	£0.00	-£311.00	-£311.00
Total	£159.61	-£311.00	-£151.39



OTHER INCOME	SUM of INCOME	SUM of EXPENDITURE	PROFIT
DONATIONS	£60.39	£0.00	£60.39
EASYFUNDRAISING	£20.28	£0.00	£20.28
PRELOVED UNIFORM 2024 2025	£5.85	£0.00	£5.85
PRELOVED UNIFORM 2025 2026	£18.15	£0.00	£18.15
Total	£104.67	£0.00	£104.67

INVESTMENTS TO SCHOOL	SUM of INCOME	SUM of EXPENDITURE	PROFIT
SCHOOL INVESTMENT 2025 2026	£0.00	£4,415.18	£4,415.18
inc panto, garden, xmas gifts, 3 x trips/visits			
Grand Total	£0.00	£4,415.18	£4,415.18

OPERATIONAL EXPENSES	SUM of INCOME	SUM of EXPENDITURE	PROFIT
OPERATIONAL EXPENSES 2025 2026	£0.00	£305.98	£305.98
inc ParentKind, coolbox and storage box			
Grand Total	£0.00	£305.98	£305.98

Highlights:

The Christmas Panto trip was a big success and enjoyed by all.

The second Colwich Colour Run proved to be a great fundraiser for the school and a fun event.

We've continued to use the non-uniform days to ask for tombola donations for fairs and this has proved to work well - and undoubtedly ends up bringing in more money than £1 donation per child would.



Our "Roots to Learning" project has had a great start - and hopefully we can see lots of changes in the garden over the coming year.

Investments to School

Investment in items/events for school was a little less than last year, as the main fundraising item at the moment is the garden and so we will likely see more money being invested in this in the coming year. The investment that was made was varied again - some on the garden project, a large amount on the Christmas panto trip and then three other class trips/visits (Wolseley Centre, Thinktank and Wonderdome).

Payments & Banking

The Natwest bank account was being fully utilised for the 2025-26 school year. As this account came with debit cards, there were fewer reimbursements to PTFA members, though this is still happening. We may need to look into adding a third/fourth person onto the account so that these expense reimbursements are reduced further.

The Co-op bank account is still open in order to receive any funds from those who did not have the new details and also to pay out a direct debit that had not been moved. The balance of that account at the end of the year is £8.89. Once the ParentKind direct debit has moved across and the Classfundraising and Easyfundraising have our new details, this can be closed down.

Annual Return

Our accounts for 2024-25 were submitted to the Charity Commission by the deadline and our 2025-26 will be submitted to The Charity Commission in the next couple of months.

Cash Balance

We end the year with a cash balance of £4,684.76.

Bank Balance*on 1 September 2025 £4,684.76



	Total Income £8,093.26 Total Expenditure £8,142.49 Bank balance* on 31 August 2026 £4,635.53 *combined Natwest and Co-op balances' <i>Thank you, Liz for all of your hard work.</i>
6.	<u>Chairpersons Annual Report – Grace Northwood -</u> 'Firstly, I would like to say what a fantastic year it has been for the PTFA. We have welcomed some new team members and volunteers, and it has been wonderful to see so many people getting involved and giving their time to support our school and children. We now have seven active PTFA members plus volunteers at events, and throughout this year we have focused on making our events and processes as uniform and efficient as possible. Our aim has been to reduce the amount of time required from our volunteers, make events easier to organise and run, and minimise any errors that can occur along the way. One of the biggest changes we have introduced this year has been the token system at events. This has drastically reduced the amount of time required from PTFA members during events and has also made running stalls much easier and more efficient for members of staff who kindly support us. This year, we have held a number of very successful events, including our Colour Run, Summer Fair, Christmas Fair and new addition of the Wonka bars. A special mention has to go to the Slip and Slide event, which was a huge success and, I am sure, created some fantastic core memories for many of our children! Thanks to the hard work and support of our volunteers, staff, parents and wider school community, we are pleased to report that the PTFA has made an incredible £8k



	The money we raise is there to directly benefit the children and the school. This year, funds have contributed towards areas including school trips and school provisions. We are also working hard to save as much as possible towards our exciting Roots to Learning project, which we hope will create a fantastic space and provide lasting benefits for the children for many years to come. None of this would be possible without the support of so many people. I would like to say a huge thank you to all of our PTFA members for their time, commitment and hard work throughout the year. Thank you also to the school staff who support our events, the parents and families who attend and volunteer, and everyone in our wider community who donates, sponsors or supports us in any way. I am incredibly proud of what our new team has achieved this year. We have made some really positive changes, welcomed new members, run some fantastic events and, most importantly, raised a significant amount of money to benefit our children. We are excited to build on this success in the coming year and look forward to welcoming even more members and continuing to make a positive difference to our school community. A big thank you also goes out to Canalside, Great Haywood for their continued generous support at our events. Thank you all for your continued support.' <i>Thank you, Grace for all of the background work that goes into running the PTFA.</i>
7.	<u>What else has happened in 2026 –</u> We have introduced – Social Media Engagement with local community groups



	Support from local businesses and parents 'Roots to Learning' Forest school project commenced PTFA Sponsored for the school – Christmas Pantomime for the whole school. Trip to the Thinktank for Years 4/5/6 Trip for Willow Class to Wildlife Centre Leaving gifts for Year 6 New Starter presents
8.	<u>Event dates confirmed for 2026/ 2027</u> • October Disglow –25th September 2026 • Movie and Munch –15th October 2026 • Own Clothes day – tombola gifts Friday 13th November 2026 • Christmas Fair – 4th December 2026 4.30 – 6.30pm <u>2027</u> • Movie and munch – Thursday 21st January, straight after school • Friendship Disco - 12th February, 5 – 6.30pm • Mothers' day Gifts - 2nd March • Mothers' day Cake Bake - 5th March • Colwich Wonder Bars - 24th and 25th March • Non-uniform, Crazy hair day - Thursday 30th April • ColourRun - Friday 14th May, straight after school



	- Fathers' day Gifts – 15th June - Fathers' day Donut sale - 18th June - Summer Fair – Friday 9th July, 4.30- 6.30pm
9.	<u>Election of members for Colwich PTFA –</u> Chairperson – Grace Northwood <i>First – Sarah Murray</i> <i>Second – Libby Clark</i> Treasurer – Liz Plimmer (One year's notice to stand down school year commencing 2027/2028) <i>First – Libby Clark</i> <i>Second – Grace Northwood</i> Secretary – Libby Clark <i>First – Grace Northwood</i> <i>Second - Sarah Murray</i> PTFA Committee – New member - Sophie Careless Existing - Sarah Murray, Nicki Beards, Sophie Patrick, Lousie Patrick Volunteer Group – Joanne Duncan-Millar and Sarah Roberts



8.	<u>AOB –</u> Autumn Disco - We get a free mascot. Children present at the meeting voted for minions
8.	<u>Next general PTFA Meeting to be arranged</u> Monday 28th July 3.30pm at Colwich School Thank you, Colwich School, Staff, PTFA Family and Friends and mostly our fabulous Children for the best 2025/2026. We can't wait for 2026/2027!