



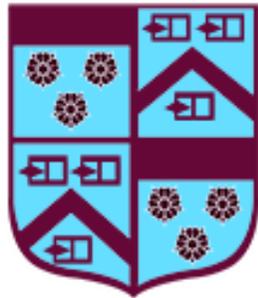
## Delivering Education during National Lockdown Covid-19 Pandemic

STATUS: School open to all children

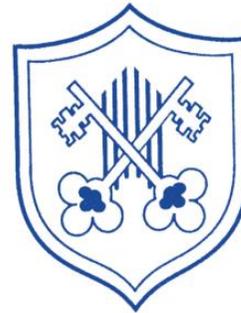
Effective: Monday 28<sup>th</sup> February 2022



St Andrew's CE Primary  
School



Colwich CE Primary School



St Peter's CE Primary School



Flourish Early Education @  
St. Peter's CE Primary School

# Colwich Church of England Primary School

‘God is love, so we: Learn to Love; Love to Learn; Learn for Life.’

**Guidance Document:** School’s Covid-19 Operational Guidance Updated February 2022

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/1057106/220224\\_Schools\\_guidance.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1057106/220224_Schools_guidance.pdf)

**National Control Measures in Place:**

1. **Ensure good hygiene for everyone.**
2. **Maintain appropriate cleaning regimes.**
3. **Keep occupied spaces well ventilated.**
4. **Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.**

What are the hazards?	Who might be harmed and how?	What are you already doing? List the control measures already in place	Action Completed State the date completed and sign.	What is the risk rating now – H, M, L? See Section 5
<p><b>Exposure to COVID-19 through close contact with an affected person in school.</b></p>	<p>Everyone on site.</p> <p>General transmission may occur: Through close contact between colleagues, pupils and visitors and touching contaminated surfaces.</p>	<p>Anyone with any one of the three main COVID-19 symptoms (continuous cough, high temperature, loss of taste or smell) are advised to not attend school, request a PCR test and isolate at home until their result is received. This is in line with current national guidance. <a href="https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts#symptoms">https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts#symptoms</a></p> <p>Anyone testing positive for Covid-19 is advised to follow national guidance, remaining at home for at least 5 days and using LFTs to test out if possible, <a href="https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts#what-to-do-if-you-have-covid-19">https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts#what-to-do-if-you-have-covid-19</a></p> <p>Anyone developing COVID-19 symptoms during the school day are isolated until they are collected by a parent. <b>Supervising staff member wears PPE, classroom space is vacated and cleaned immediately upon pupil removal.</b></p> <p>Staff members and children previously identified as CEV and who have received personal advice from their specialist or clinician may request additional precautions. In this event, an individual risk assessment may be completed to ensure that reasonable adjustments are made to support those previously classified as CEV to attend school.</p>	<p>28.02.2022</p>	<p>Medium (Moderate harm unlikely).</p>

		<p>Pregnant staff can attend school and are required to follow the system of controls in place. Individual risk assessments are completed for all pregnant staff.</p> <p>School actively engages with Public Health and the LOC team in the event of an outbreak (5 or more cases in one class) and will follow any additional advice given at the time of contact to reduce the spread of the virus.</p> <p>All pupils and staff sanitise their hands when they enter and leave each room and when entering or exiting the school building. A procedure of sanitise in and sanitise out is operational in all rooms within the school and when pupils arrive and leave school.</p> <p>Time is allocated within the school day for regular hand-washing.</p> <p>Tissues are widely available in bubbles to promote good respiratory hygiene by all. The 'catch it, bin it, kill it' approach is adopted across the school.</p> <p>Thorough cleaning of rooms at end of the day.</p> <p>All rooms used by classes are cleaned at the end of every school day.</p> <p>All bins have lids, are pedal operated, closed when not in use and emptied regularly.</p> <p>High stock levels of essential cleaning supplies, soap, hand sanitiser and tissues are maintained in school.</p> <p>COSHH assessments are completed for hand sanitiser and cleaning products in use.</p> <p>All staff, parents/carers and children are aware of this risk assessment and the prevention measures in place to reduce transmission.</p> <p>This risk assessment is shared with pupils and parents through the school website and key points are regularly reiterated through newsletters and communications.</p> <p>Designated spaces are well-ventilated. Windows and doors are open at all times to provide constant background ventilation, and opened more fully at breaktime/lunchtimes.</p> <p>CO2 monitors are used to check ventilation is sufficient and remedial actions taken as a result.</p> <p>A Local Outbreak Management Plan is in place to rapidly implement further control measures (eg. isolating bubbles, implementing face masks, advising LFD testing etc.) in the event that such measures are advised by the local outbreak control team.</p>		
--	--	--	--	--

<b>Exposure to COVID-19 when providing First Aid, Intimate Care, Administering Medication</b>	Staff Transmission may occur when supervising pupils taken ill with symptoms of COVID-19 and need direct personal care until they return home.	Designated staff member assigned to support pupils removed from class with Covid-19 symptoms until their parent/carer arrives. Windows in isolation rooms opened upon use to increase ventilation within the room. Designated staff member maintains 2m distance from pupil wherever possible. Designated staff member to wear PPE (inc. surgical mask, face shield, disposable apron and gloves). Designated staff member trained in correct wearing of PPE.	28.02.2022	Medium (Moderate harm unlikely).
<b>Exposure to COVID-19 through close contacts within wraparound care/ extra-curricular activities.</b>	Pupils, staff and parents who access extra-curricular activities.	Prevention measures outlined above all in place within the wrap around care setting, including ensuring that no child or member of staff attends the provision if they have COVID-19 symptoms or have tested positive for Covid-19. Regular handwashing is timetabled throughout wraparound and extra-curricular activity sessions. Good respiratory hygiene is promoted at all times. Wrap around care space is cleaned thoroughly before and after use each day. Wrap around care/ extra-curricular activity spaces are well ventilated by opening windows to provide background ventilation at all times.	28.02.2022	Medium (Moderate harm unlikely).
<b>Feeling cold as a result of increased ventilation during winter months.</b>	Pupils and staff working in ventilated areas.	High level windows should be opened in cold weather in preference to low level to reduce draughts. Ventilation increased (opening windows and doors fully when spaces are unoccupied). Staff and pupils invited to wear additional layers of clothing to keep warm. Furniture in classrooms rearranged to avoid direct draughts.	28.02.2022	Medium (Moderate harm unlikely).

This Risk Assessment should be read in conjunction with the following specific RA areas:

Manual Handling	DSE	Hazardous Substances	Fire	Work Equipment	Stress	Individual RA	Covid-19 RA
		✓				✓	

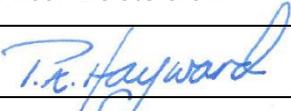
## Risk Rating

The risk rating is used to prioritise the action required.

		Potential severity of harm <i>(this may injury, loss or damage)</i>		
		Minor Harm 1	Moderate Harm 2	Serious Harm 3
Likelihood of harm occurring	Highly unlikely 1	Trivial 1	Low 2	Medium 3
	Unlikely 2	Low 2	Medium 4	High 6
	Likely 3	Medium 3	High 6	High 9

Risk Rating	Action Priority
High (6-9)	Immediate action required
Medium (3-4)	Actions to control the risk must now be considered and steps to manage the risk until control measures can be provided must implemented.
Low (2)	Implement reasonable control measures and monitor.
Trivial (1)	No action required unless level of harm or likelihood changes.

## Assessment

Signature of Assessor(s):	Alison De Ste Croix	<b>Previous Versions:</b> v1: July 2020 – Paul Hayward (14.07.2020) v2: September 2020 Reviewed - Paul Hayward v3: November 2020 Reviewed for November lockdown – Charlotte Pilkington (05.11.2020) v4: January 2021 Reviewed to reflect National Lockdown with partial school closure (06.01.21) CP v5: March 2021 Reviewed to reflect return of all pupils to school on 08.03.2021. CP v6: May 2021 Reviewed to reflect guidance changes on 10.05.2021. CP v7: June 2021 Reviewed to allow for Educational visits and transition events. CP v8: September 2021 Reviewed in line with School's Covid-19 Operational Guidance July 2021 CP v9: October 2021 Reviewed in line with recommendations from Staffs LOC Team as a result of increased prevalence rates in school age children within the locality. CP v10: 14.12.2021 Reviewed in line with changes to Operational Guidance (Plan B) published 14.12.2021 v11: 20.01.2022 Reviewed in line with step down of Plan B planned for 27.01.2022 v12: 28.02.2022 Reviewed in line with 'Living with Covid-19' New school guidance.
Signature of Approver:		
Role:	CEO – Mid Trent MAT	
Date Assessed:	28.02.2022	