



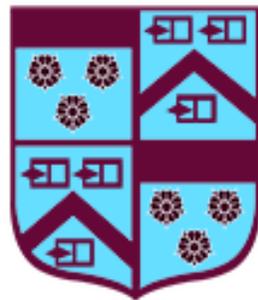
Delivering Education during National Lockdown Covid-19 Pandemic

STATUS: School open to all children

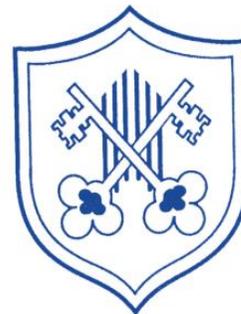
Effective: Monday 20th January 2022



St Andrew's CE Primary
School



Colwich CE Primary School



St Peter's CE Primary School



Flourish Early Education @
St. Peter's CE Primary School

Colwich Church of England Primary School

‘God is love, so we: Learn to Love; Love to Learn; Learn for Life’

Guidance Document: School’s Covid-19 Operational Guidance Updated 14.12.2021

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1040615/2021211_Schools_guidance.pdf

National Control Measures in Place:

1. Ensure good hygiene for everyone.
2. Maintain appropriate cleaning regimes.
3. Keep occupied spaces well ventilated.
4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19. Current national advice is for all identified close contacts (age 5+) complete 7 days of lateral flow testing following contact with a PCR test on/around day 2. Current local advice is that household contacts are requested to isolate for the duration of the positive cases isolation period.

What are the hazards?	Who might be harmed and how?	What are you already doing? List the control measures already in place	Action Completed State the date completed and sign.	What is the risk rating now – H, M, L? See Section 5
Exposure to COVID-19 through close contact with an affected person in school.	Everyone on site. General transmission may occur: Through close contact between colleagues, pupils and visitors and	<ul style="list-style-type: none"> • Anyone with COVID-19 symptoms do not attend school until a negative PCR test is received. • Anyone who feels generally unwell should take a lateral flow test. If a negative result is received, they are to attend school if they are able to. • Pupils who have a household member that has tested positive for Covid-19 are advised to stay at home and take a PCR test before returning to school until 27.01.22. After 27.01.2022, pupils who live in a household with a positive case are not requested to stay at home, but instead are to engage in daily lateral flow testing each morning before attending school in line with national restrictions. • Double-vaccinated staff and volunteers who are household contacts of someone who has tested positive for Covid-19 are permitted in school and are required to complete daily lateral flow tests for a minimum of 7 days from last contact in line with national restrictions. 	14.12.2021	High (Risk of serious harm is unlikely).

	touching contaminated surfaces.	<ul style="list-style-type: none"> ● Pupils and vaccinated staff identified as close contacts of a positive case in and out of school are advised to take daily lateral flow tests for 7 days following contact. They are welcome to attend school whilst awaiting results, providing they feel generally well and have returned daily negative lateral flow tests. ● If a close contact is under 5 or if they are unable to take daily LFTs for any reason, parents/carers will work with the school to agree a practical and appropriate response eg. agreed that the family will test around the child as a preventative measure. ● If a staff member is identified in school or via NHS Test and Trace as a close contact and is not vaccinated (2 doses of Covid vaccine) they must follow NHS test and Trace self isolation rules. ● If a close contact has had COVID-19 in the last 90 days they are advised to take daily lateral flow tests for 7 days. ● Anyone developing COVID-19 symptoms during the school day are immediately isolated until they are collected by a parent. Supervising staff member wears PPE, classroom space is vacated and cleaned immediately upon pupil removal. ● CV and CEV staff can attend school and are required to follow the system of controls in place. Individual risk assessments are completed. ● Pregnant staff members are individually risk assessed. ● All staff and parents encouraged to engage in the lateral flow testing a minimum of twice-weekly. ● Pupils wellbeing is paramount and supported in bubble by the in-school staff team. ● School actively engages with Test and Trace services locally and nationally. ● Procedure in place to contact the LOC team in the event of multiple positive cases in school. ● For the majority of the school day, pupils are organised into consistent groups with consistent staff members working within class. ● Pupils mix outside with children from other classes. ● Adults moving around the site maintain 2m+ social distance where possible. ● Staffroom access is limited. ● The number of pupils entering and exiting the school at the start and end of the school day is controlled. ● All pupils and staff sanitise their hands when they enter and leave each room and when entering or exiting the school building. ● A procedure of sanitise in and sanitise out is operational in all rooms within the school and when pupils arrive and leave school. ● Time is allocated within the school day for regular hand-washing. 		
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	<p>Pupils</p> <p>Transmission may occur:</p> <p>When travelling, arriving and leaving school.</p>	<ul style="list-style-type: none"> • One-way systems, staggering and adequate spacing at collection and drop off times are implemented on a site-specific basis. • Parents, staff and pupils encouraged to walk or cycle to school. • Extra-curricular activities and off-site visits are permitted at this time and can include children from different class groups. All risk assessments for extra-curricular activities and educational visits include assessment of whether activities can be undertaken safely at this time in line with the measures included in this risk assessment and local outbreak management plans in place. • 2m+ distancing at drop off and collection. This is communicated regularly. 		Medium (Risk of serious harm, highly unlikely).
Exposure to COVID-19 through close contact in specific curriculum activities.	<p>Staff and pupils</p> <p>Transmission may occur during learning activities and behaviour management.</p>	<ul style="list-style-type: none"> • Timetabling and school organisation keeps different classes apart as much as possible and minimises movement around the school building for pupils and staff. • Staff accompany pupils when moving around the school site. • Singing and other musical activities permitted in line with published guidance. • Shared indoor spaces (eg. dining halls) are cleaned between groups. • Physical activity – Indoor and outdoor sports are permitted. When indoors, spaces are ventilated. • Staff avoid face to face contact with pupils in bubble and should work side by side if supporting pupils. • Outdoor learning activities are encouraged and regular outdoor play is timetabled for all groups. 	29.09.2021	High (Risk of serious harm, unlikely).
Exposure to COVID-19 through sharing school spaces and resources.	<p>Staff and pupils</p> <p>Transmission may occur through sharing spaces and equipment.</p>	<ul style="list-style-type: none"> • Break entry and exit times are staggered to limit numbers in corridors and circulation routes. • Shared resources, necessary for delivery of a broad and balanced curriculum, are permitted. Pupils should sanitise their hands before use and, where possible, resources are cleaned after use or isolated for a period of 48-72 hours. • Lunch times staggered and pupils wash hands and sit with their class group in lunch halls. Lunch halls are well ventilated. • Staff room use is limited. • Storerooms and cupboards accessed by one person at a time. • Outdoor play equipment is assigned to each group and not shared between groups. • Tasks organised so that the shared use and passing of work equipment is limited. Work equipment is cleaned before and after use. • Contractors delivering services using school facilities, such as catering, and cleaning provide copies of their risk assessment for managing exposure to COVID-19. 	14.12.2021	Medium (Risk of serious harm, highly unlikely).

Exposure to COVID-19 when providing First Aid, Intimate Care, Administering Medication	<p>Staff and pupils.</p> <p>Transmission may occur when providing personal or intimate care and when offering First Aid.</p>	<ul style="list-style-type: none"> • Designated member of staff in appropriate PPE assigned to provide close-contact care to pupils with Covid-symptoms. • Basic first aid to be completed by staff within each class. PPE provided to protect staff member and pupil from close contact. • Designated First Aider on site at all times. First aider to wear full PPE when providing essential first aid to pupils outside of their designated bubble. • Stocks of PPE maintained in school at all times including disposable gloves, disposable apron, surgical mask and face shield. • Designated staff member to clean work area, remove and dispose of PPE and wash hands thoroughly after providing care. • Designated staff members supported to wear PPE correctly. • Care plans reviewed to reduce close contact through personal care wherever possible. • If CPR is required, designated staff member to phone an ambulance and use compression CPR only until the ambulance arrives. • If a decision is made to perform mouth-to-mouth ventilation, use a resuscitation face shield where available. 	14.12.2021	Medium (Risk of serious harm, highly unlikely).
	<p>Staff</p> <p>Transmission may occur when supervising pupils taken ill with symptoms of COVID-19 and need direct personal care until they return home.</p>	<ul style="list-style-type: none"> • Designated staff member assigned to support pupils removed from class with Covid-19 symptoms until their parent/carer arrives. • Windows in isolation rooms opened upon use to increase ventilation within the room. • Designated staff member maintains 2m distance from pupil wherever possible. • Designated staff member to wear PPE (inc. surgical mask, face shield, disposable apron and gloves). • Designated staff member trained in correct wearing of PPE. 	14.12.2021	High (Risk of serious harm, unlikely).
	<p>Staff and pupil.</p> <p>Transmission may occur when staff administer medicines or</p>	<ul style="list-style-type: none"> • Medicines not to be administered by staff in school if at all possible. • If necessary, supervising staff member to maintain 2m social distance if medicine is necessary within school time. • Supervising staff member to wear a surgical face mask, face shield and disposable gloves when supporting administration of medicine in school. 	14.12.2021	Medium (Risk of serious harm, highly unlikely).

	supervise pupils who self-administer.			
Exposure to COVID-19 through close contacts within wraparound care/ extra-curricular activities.	Pupils, staff and parents who use the OOSC provision or who access extra-curricular activities.	<ul style="list-style-type: none"> • Prevention measures outlined above all in place within the wrap around care setting, including ensuring that no child or member of staff attends the provision if they have COVID-19 symptoms or are generally unwell. • Parents/carers drop off and collect pupils from wrap around care/ extra-curricular activities maintain social distance. • First aid procedures above, apply. • Regular handwashing is timetabled throughout wraparound and extra-curricular activity sessions. • Good respiratory hygiene is promoted at all times. • Wrap around care space is cleaned thoroughly before and after use each day. • Frequently touched services are cleaned within the wraparound session. • Wrap around care/ extra-curricular activity spaces are well ventilated by opening windows to provide background ventilation and opening windows further at the end of the session. 	14.12.2021	High (Risk of serious harm, unlikely).
Negative impact of working in isolation on staff mental health and wellbeing. - anxiety - feelings of isolation - working in ventilated areas during the winter.	Staff in school	<ul style="list-style-type: none"> • Staff health and well-being a continual topic of discussion in school. Staff are informed of measures put in place to ensure their safety and are consulted about changes which are made. • Regular check-ins with all staff regarding mental health and well-being (group and individual). • Individual risk assessments created for staff members with individual needs or high levels of anxiety. • Open door approach by leadership to support staff team through this time. • Regular virtual staff meetings (all staff invited) to enjoy social connection and to iron out difficulties and problems faced. • Professional development opportunities for staff to continue. • Scheduled lunch and break times are enforced for staff in school. • PPA and NQT time maintained. • Promotion of the Thinkwell service to staff as and when required. • Access to online wellbeing support networks for school staff shared via email and staff bulletin boards. 	14.12.2021	Medium (Moderate harm, unlikely)

Negative impact of reducing social interaction on pupil and parent mental health and wellbeing - anxiety - feelings of isolation - learning in ventilated areas during the winter.	Pupils in school and parents/carers.	<ul style="list-style-type: none"> • Open door policy for parents to contact teachers and school to share concerns regarding pupils wellbeing and mental health. • All classes to embed time to talk within daily reflection time. • Time to talk sessions and HOPE counselling sessions to be maintained for those in need, sessions completed in PPE and at 2m+ distance. Individual RA for pupils and staff completing this activity completed. • Resources signposted to support children’s mental health throughout the lockdown. • Maintain HOPE and counselling provision remotely for pupils in need of this during lockdown. 	14.12.2021	Medium (Moderate harm, unlikely)
Feeling cold as a result of increased ventilation during winter months.	Pupils and staff working in ventilated areas.	<ul style="list-style-type: none"> • High level windows should be opened in cold weather in preference to low level to reduce draughts. • Ventilation increased (opening windows and doors fully when spaces are unoccupied). • Staff and pupils invited to wear additional layers of clothing to keep warm. • Furniture in classrooms rearranged to avoid direct draughts. 	14.12.2021	

This Risk Assessment should be read in conjunction with the following specific RA areas:

Manual Handling	DSE	Hazardous Substances	Fire	Work Equipment	Stress	Individual RA	Covid-19 RA
		✓				✓	

Risk Rating

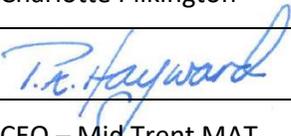
The risk rating is used to prioritise the action required.

Potential severity of harm <i>(this may injury, loss or damage)</i>		
Minor Harm 1	Moderate Harm 2	Serious Harm 3

Likelihood of harm occurring	Highly unlikely 1	Trivial 1	Low 2	Medium 3
	Unlikely 2	Low 2	Medium 4	High 6
	Likely 3	Medium 3	High 6	High 9

Risk Rating	Action Priority
High (6-9)	Immediate action required
Medium (3-4)	Actions to control the risk must now be considered and steps to manage the risk until control measures can be provided must implemented.
Low (2)	Implement reasonable control measures and monitor.
Trivial (1)	No action required unless level of harm or likelihood changes.

Assessment

Signature of Assessor(s):	Charlotte Pilkington	Previous Versions: v1: July 2020 – Paul Hayward (14.07.2020) v2: September 2020 Reviewed - Paul Hayward v3: November 2020 Reviewed for November lockdown – Charlotte Pilkington (05.11.2020) v4: January 2021 Reviewed to reflect National Lockdown with partial school closure (06.01.21) CP v5: March 2021 Reviewed to reflect return of all pupils to school on 08.03.2021. CP v6: May 2021 Reviewed to reflect guidance changes on 10.05.2021. CP v7: June 2021 Reviewed to allow for Educational visits and transition events. CP v8: September 2021 Reviewed in line with School's Covid-19 Operational Guidance July 2021 CP v9: October 2021 Reviewed in line with recommendations from Staffs LOC Team as a result of increased prevalence rates in school age children within the locality. CP V10: 14.12.2021 Reviewed in line with changes to Operational Guidance (Plan B) published 14.12.2021 V11: 20.01.2022 Reviewed in line with step down of Plan B planned for 27.01.2022
Signature of Approver:		
Role:	CEO – Mid Trent MAT	
Date Assessed:	20.01.2022	